SAVING IMAGES USING LIGHTROOM

1. RIGHT-CLICK YOUR IMAGE AND CHOOSE **EXPORT** then choose **Export…** from the fly-out menu.
2. Make sure that all your settings are the same as the ones shown in the illustration.
   a. Type in the correct title for your image.
   b. Choose a location on your computer where you want to save the image by clicking the **Choose** button
   c. Set the Filename:
      i. **Title** in **Capital Initials**
      ii. Dash or minus sign ' **-** ' (with a space on each side)
      iii. Your name with **Capital Initials**

      Example: **The Sky at Night - Patrick Moore**

      iv. **DO NOT TYPE 'jpg' IN THE FILENAME. LIGHTROOM WILL ADD THIS FOR YOU.**
4. Set the **Image Format** to **JPEG**
5. Set **Color Space** to **sRGB**
6. Set **Quality** slider to **100**
7. Set **Resize to Fit** to show **Width and Height.**
8. Set the image size to 1600 wide and 1200 high
9. Resolution does not apply to projected images. You can set it to 300 if you intend to print from your image.
10. Repeat this for all 3 competition images.
11. When you have saved the 3 images, open your email program and attach the exported images to an email to images@pottersbarphotosoc.org.uk.