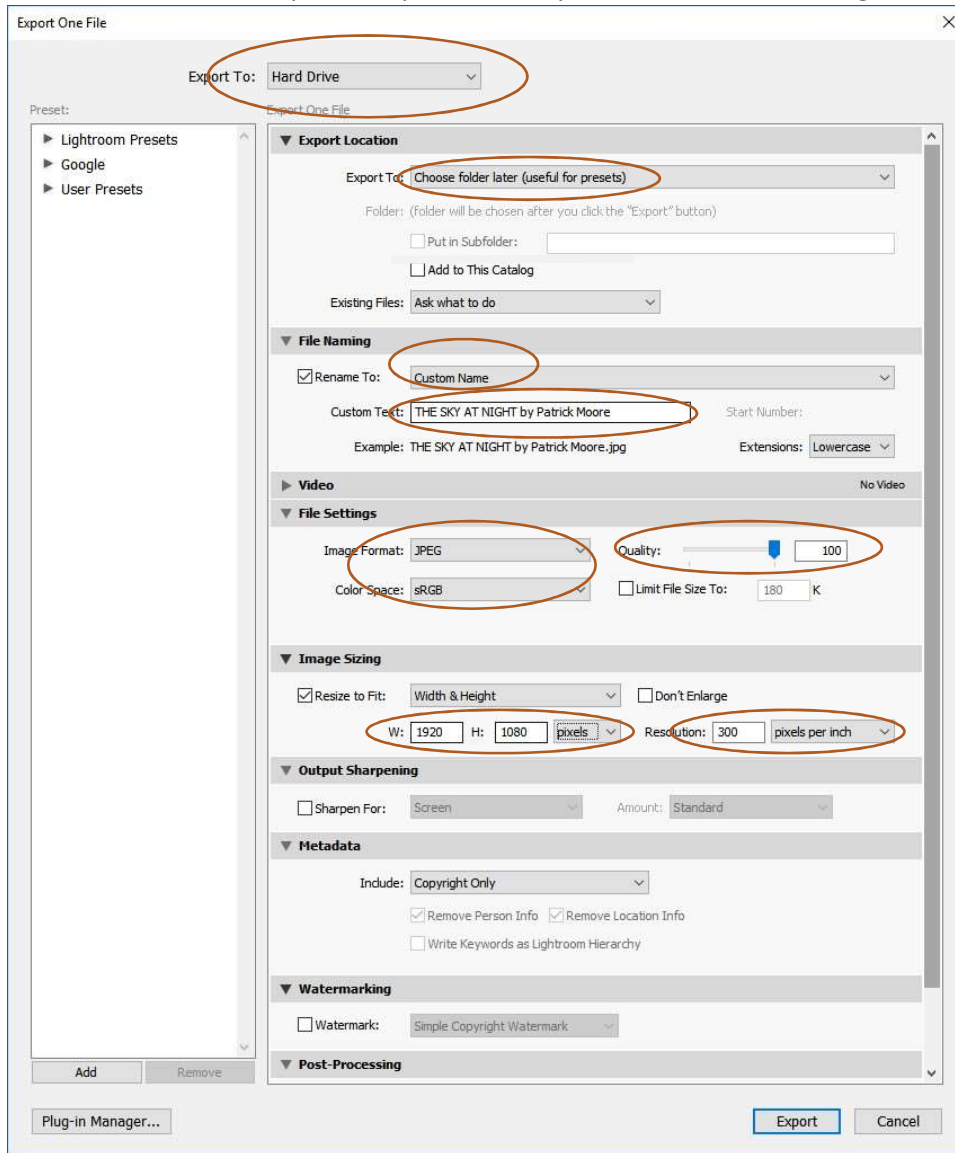


# SAVING IMAGES USING LIGHTROOM

1. RIGHT-CLICK YOUR IMAGE AND CHOOSE **EXPORT** then choose **Export...** from the fly-out menu.
2. Make sure that all your settings are the same as the ones shown here.
  - a. Type in the correct title for your image.
  - b. Choose a location on your computer where you want to save the image.



3. Make sure the **File Name** has:
  - i. **Title** in **CAPITALS**
  - ii. **'by'** in lower case
  - iii. Your name with **Capital Initials**

Example: **THE SKY AT NIGHT by Patrick Moore**

- iv. **DO NOT TYPE 'jpg' IN THE FILENAME. LIGHTROOM WILL ADD THIS FOR YOU.**
- 4. Set the **Image Format** to **JPEG**
- 5. Set **Color Space** to **sRGB**
- 6. Set **Quality** slider to **100**
- 7. Set the image size to 1600 wide and 1200 high
- 8. Repeat this for all 3 competition images.
- 9. When you have saved the 3 images, open your email program and attach the exported images to an email to send to [images@pottersbarphotosoc.org.uk](mailto:images@pottersbarphotosoc.org.uk).